



Department of
Veterans Affairs
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Job Title: Physician Assistant or Nurse Practitioner
Department: Department Of Veterans Affairs
Agency: Veterans Affairs, Veterans Health Administration
Job Announcement Number: BH-12-100-CC-668740-R19

SALARY RANGE: \$0.00 to \$0.00 / Per Year
OPEN PERIOD: Wednesday, May 23, 2012 to Wednesday, June 13, 2012
SERIES & GRADE: VN-0603/0610-00
POSITION INFORMATION: Full Time - Excepted Service Permanent
DUTY LOCATIONS: 1 vacancy(s) - Fort Meade, SD United States
WHO MAY BE CONSIDERED: Applications will be accepted from qualified applicants under Title 38 USC.

JOB SUMMARY:

Vacancy Identification Number (VIN): 668740 (Include # on all documents)

THIS POSITION IS LOCATED AT FORT MEADE, SOUTH DAKOTA

RELOCATION EXPENSES ARE NOT AUTHORIZED

To fulfill President Lincoln's promise – "To care for him who shall have borne the battle, and for his widow, and his orphan" – by serving and honoring the men and women who are America's Veterans. How would you like to become a part of a team providing compassionate care to Veterans?

As a VA professional, your opportunities are endless. With many openings in the multiple functions of VA, you will have a wide range of opportunities at your fingertips. Not only is it the largest, most technologically advanced integrated health care system in the nation, but we also provide many other services to Veterans through the Benefits Administration and National Cemeteries.

VA professionals feel good about their careers and their ability to balance work and home life. VA offers generous paid time off and a variety of predictable and flexible scheduling opportunities. For more information on the Department of Veterans Affairs, go to <http://www.vacareers.va.gov/>.

The VA Black Hills Health Care System (VA BHHCS) is located in the beautiful Black Hills of western South Dakota, where we are known for our blue skies, pine forests, rich history, moderate climate and friendly western hospitality. The VA BHHCS provides primary, surgical, behavioral health, community living center (nursing home care) and domiciliary (residential rehabilitation treatment program -- RRTP) care for Veterans residing in South Dakota and portions of Nebraska, North Dakota, Wyoming and Montana. Care is delivered through the Fort Meade (near Sturgis) and Hot Springs VA Medical Centers, as well as through a number of community-based outpatient and rural outreach clinics. VA Black Hills is part of VA Midwest Health Care Network (VISN 23).

KEY REQUIREMENTS

- U. S. Citizenship
- Must pass pre-employment examination
- English Language Proficiency required
- Designated and/or Random Drug Testing required
- Background Security Investigation required
- Licensure for NP required/Certification for PA required

DUTIES:

ONE VACANCY EXISTS

THIS POSITION WILL BE FILLED AS EITHER A PHYSICIAN ASSISTANT OR NURSE PRACTITIONER

This position is based at the Fort Meade site of the VA Black Hills Health Care System, and is

organizationally aligned under the Mental Health Service. The mid-level provider (Physician Assistant or Nurse Practitioner) provides medication management services to veterans accessing Mental Health services via Community-Based Outpatient Clinics (CBOCs), primarily the CBOCs located at Eagle Butte and McLaughlin, SD. Work is accomplished remotely, via telehealth.

WORK SCHEDULE: Full-time, 40 hours per week.

QUALIFICATIONS REQUIRED:

Physician Assistant Qualifications:

1. Citizen of the United States.
2. A bachelor's degree from a PA training program which is certified by the Accreditation Review Commission on Education of the Physician Assistant (ARC-PA); or Graduation from a PA training program of at least 12 months duration which is certified by the ARC-PA and a bachelor's degree in a health care occupation or a health-related science; or Graduation from a PA training program of at least 12 months duration which is certified by the ARC-PA and a period of progressively responsible health care experience such as an independent duty medical corpsman, licensed practical nurse, registered nurse, medical technologist, or medical technical. The duration of approved academic training and health care experience must total at least 5 years.
3. As of March 12, 1993, certification by the National Commission on Certification of Physician's Assistants (NCCPA) is a requirement for employment.
4. Subject to physical standards established by VA Directive and Handbook 5019.
5. PAs appointed to direct patient-care positions must be proficient in spoken and written English as required by 38 USC 7402(d) and 7407(d).

Nurse Practitioner Qualifications:

1. Citizen of the United States.
2. Subject to physical standards established by VA Directive and Handbook 5019.
3. Nurse Practitioners appointed to direct patient care positions must be proficient in spoken and written English as required by 38 U.S.C. 7402(d) and 7407(d).
4. Graduate of a school of professional nursing approved by the appropriate State agency, and accredited by one of the following accrediting bodies at the time the program was completed by the applicant. 1) The National League for Nursing Accrediting Commission (NLNAC), an accrediting arm of the National League for Nursing. 2) The Commission on Collegiate Nursing Education (CCNE), an accrediting arm of the American Association of College of Nursing (AACN). The CCNE accredits bachelors and masters degree programs. (b) [The completion of coursework equivalent to a nursing degree in a MSN Bridge Program that qualifies for professional nursing registration constitutes the completion of an approved course of study of professional nursing. In these programs, students are given a certificate of professional nursing to sit for the NCLEX and should submit this certification to VA prior to appointment.
5. A nurse practitioner must be licensed or otherwise recognized as a nurse practitioner in a State, possess a master's degree from a program accredited by the NLNAC or CCNE, and maintain full and current certification as a nurse practitioner from the American Nurses Association or another nationally recognized certifying body. [The certification must be in the specialty to which the individual is being appointed or selected.]

APPLICANTS PLEASE NOTE: Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Applicants must, therefore, only report attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education. Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly. *** If you are using foreign education to meet qualification requirements, you must send a Certificate of Foreign Equivalency with your transcript in order to receive credit for that education. ***

Veterans' Preference:

When applying for Federal Jobs, eligible Veterans should claim preference on their application or résumé. Applicants claiming preference based on service-connected disability, or based on being the spouse or mother of a disabled or deceased Veteran, must complete an SF 15, Application for 10-Point Veteran Preference. Veterans who are still in the service may be granted tentative preference on the basis of information contained in their applications, but they must produce a DD Form 214 or other proof prior to appointment to document entitlement to preference. For more information on Veterans' Preference, please visit <http://www.fedshirevets.gov/job/veterans.aspx>.

QUALIFYING EXPERIENCE: Successful practice maintaining acceptable standards as a nurse practitioner within a health care setting. To be creditable, experience as a master's-prepared nurse practitioner must be documented on the application and verified in an employment reference or through other means. National certification is required. The selecting official reserves the right to select the most qualified candidate.

HOW YOU WILL BE EVALUATED:

Your application, résumé and/or supporting documentation will be verified. Please follow all instructions carefully. Errors or omissions may affect consideration for employment. You may also be evaluated based upon the question responses you provide during a structured interview. In responding to structured interview questions you should be sure to cite specific examples of experience, explain exactly what you did, and the outcome.

VetPRO CREDENTIALING: Individuals selected for positions that have patient care responsibilities are subject to undergoing an electronic credentialing process called VetPro. As part of this process, it will be necessary for you to submit complete information concerning your professional education, training, experience, licensure and certifications using VetPro. The candidate selected will be provided with further information on how to use VetPro.

BENEFITS:

Working for the Department of Veterans Affairs offers a comprehensive benefits package that includes, in part, paid vacation, sick leave, holidays, life insurance, health benefits, thrift savings plan, and participation in the Federal Employees Retirement System. In addition to traditional "dollars and cents" benefits, we offer a range of benefits to help balance work and life. For more information please visit us at http://www4.va.gov/JOBS/Job_Benefits/benefits.asp.

OTHER INFORMATION:

This position is in the Excepted Service and does not confer competitive status.

ONE VACANCY EXISTS

THIS POSITION WILL BE FILLED AS A PHYSICIAN ASSISTANT OR NURSE PRACTITIONER

HOW TO APPLY:

TO APPLY ONLINE:

To begin the process, click the **Apply Online** button at the right side of this screen to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the occupational questionnaire. Please ensure you click the **Submit My Answers** button at the end of the process.

NURSE PRACTITIONERS MUST INCLUDE VA FORM 10-2850a

PHYSICIAN ASSISTANTS MUST INCLUDE A VA FORM 10-2850c

If you cannot apply online:

1. Click the following link to view and print the occupational questionnaire:
[View Occupational Questionnaire.](#)
2. Print this 1203FX form to provide your response to the occupational questionnaire:
http://www.opm.gov/forms/pdf_fill/OPM1203fx.pdf.
3. Fax the completed 1203FX form along with all supporting documents to (478)757-3144. Your 1203FX form must be placed on top of all materials being faxed and will serve as a cover page for your fax transmission.
4. Keep a copy of your fax receipt in case verification is needed.

To fax supporting documents you are unable to upload:

1. Complete this cover page <http://staffing.opm.gov/pdf/usascover.pdf> using the following Vacancy ID: 668740. You must use this fax cover sheet in order for your documents to be matched with your online application.
2. Fax your documents to (478)757-3144.

The complete Application Package must be submitted by 11:59 PM (EST) on Wednesday, June 13, 2012.

Applicants Note: If you are not applying online and you are using the OPM Form 1203-FX to complete the Occupational Questionnaire, please continue with the next sequential number. For example if the last question you responded to was numbered 9, utilize the block for question 10 to respond to the next question and continue on in this manner.

REQUIRED DOCUMENTS:**REQUIRED DOCUMENTS:**

Current permanent VA Black Hills Health Care System employees: If you are a current permanent employee of the VA Black Hills Health Care System, you must submit the following documentation in your application package to be considered for this position:

1. CV or Resume
2. Occupational Questionnaire (This may be completed online through Application Manager or via fax using OPM Form 1203-FX)
3. For Physician Assistants - [VA Form 10-2850c](#)- Application for Associated Health Occupations
4. For Nurse Practitioners - [VA Form 10-2850a](#), Application for Nurse and Nurse Anesthetist
5. Copy of most recent SF 50 - Notification of Personnel Action

ALL OTHER APPLICANTS MUST SUBMIT THE FOLLOWING DOCUMENTATION TO BE CONSIDERED FOR THIS POSITION:**Physician Assistant applicants must submit the following documents:**

1. A Completed [VA Form 10-2850c](#)- **Application** for Associated Health Occupations
2. CV or Resume.
3. Copy of your Physician Assistant Certification.
4. Copy of your transcripts (**unofficial**) from the institution from which you received your PA degree.
5. Occupational Questionnaire, online completion recommended.
6. [Optional Form 306](#)- Declaration for Federal Employment
7. DD Form 214 (Member 4 copy). Applicants claiming preference based on service-connected disability, or based on being the spouse or mother of a disabled or deceased Veteran, must also complete and submit an SF 15, Application for 10-Point Veteran Preference.

Nurse Practitioner applicants must submit the following documents:

1. [VA Form 10-2850a](#), Application for Nurse and Nurse Anesthetist
2. CV or Resume.
3. Copy of your Nurse Practitioner License
5. Copy of your transcripts (**unofficial**) from the institution from which you received your Master's Degree.
6. Occupational Questionnaire, online completion recommended.
7. [Optional Form 306](#)- Declaration for Federal Employment
8. DD Form 214 (Member 4 copy). Applicants claiming preference based on service-connected disability, or based on being the spouse or mother of a disabled or deceased Veteran, must also complete and submit an SF 15, Application for 10-Point Veteran Preference (available at http://www.opm.gov/forms/pdf_fill/SF15.pdf).
9. **If** applying under Schedule A for a disability, include Proof of Disability Letter stating that you have a severe disability.

AGENCY CONTACT INFO:

Cynthia J. Crago
Phone: (605)347-7090
TDD: (605)347-7000
Email: CYNTHIA.CRAGO@VA.GOV

Agency Information:
VHA Black Hills HCS
113 Comanche Road
Fort Meade, SD
57741

**WHAT
TO**

EXPECT NEXT:

After we receive your complete application package (including any required documents), your qualifications will be reviewed to decide if you meet the basic requirements. You will be notified when this decision is made.

Control Number: 317177700

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Physician Assistant or Nurse Practitioner

Vacancy ID: 668740 Announcement Number: BH-12-100-CC-668740-R19 USAJOBS Control Number: 317177700

Social Security Number

Vacancy Identification Number

668740

1. Title of Job

Physician Assistant or Nurse Practitioner

2. Biographic Data

3. E-Mail Address

4. Work Information

5. Employment Availability

6. Citizenship

Are you a citizen of the United States?

7. Background Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

8. Other Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

9. Languages

If you are applying by the OPM Form 1203-FX, leave this section blank.

10. Lowest Grade

00

11. Miscellaneous Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

12. Special Knowledge

If you are applying by the OPM Form 1203-FX, leave this section blank.

13. Test Location

If you are applying by the OPM Form 1203-FX, leave this section blank.

14. Veteran Preference Claim

15. Dates of Active Duty - Military Service

16. Availability Date

17. Service Computation Date

18. Other Date Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

19. Job Preference

If you are applying by the OPM Form 1203-FX, leave this section blank.

20. Occupational Specialties

001 Nurse Practitioner

002 Physician Assistant

21. Geographic Availability

461025093 Fort Meade, SD

22. Transition Assistance Plan

23. Job Related Experience

If you are applying by the OPM Form 1203-FX, leave this section blank.

24. Personal Background Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

25. Occupational/Assessment Questions:

1. All applicants for Federal employment must be a U.S. Citizen.

Are you a Citizen of the United States?

- A. Yes
- B. No

2. In accordance with 38 U.S.C. 7402(d), no person shall serve in direct patient care positions unless they are proficient in basic written and spoken English. You must be proficient in basic written and spoken English in order to perform the duties of this position.

Are you proficient in basic written and spoken English?

- A. Yes
- B. No

3. The following statements pertain to your certification. Physician Assistants must be certified by the National Commission on Certification of Physician's Assistants (NCCPA) as a requirement of VA employment.

Please select the answer that best describes you.

- A. I am certified by the National Commission on Certification of Physician's Assistants (NCCPA).
- B. I am not a certified Physician's Assistant.

4. The following question pertains to your degree as a Physician's Assistant. Physician Assistants must meet one of the following education requirements: 1) Possess a bachelor's degree from a PA training program which is certified by the Accreditation Review Commission on Education of the Physician Assistant (ARC-PA); or 2) Graduation of a PA training program of at least 12 months duration which is certified by the ARC-PA and a bachelor's degree in a health care occupation or a health-related science; or 3) Graduation of a PA training program of at least 12 months duration which is certified by the ARC-PA and a period of progressively responsible health care experience such as an independent duty medical corpsman, licensed practical nurse, registered nurse, medical technologist, or medical technician. The duration of approved academic training and health care experience must total at least 5 years.

Select the ONE statement below that best describes your education to meet the basic requirements for this position. Refer to the "Qualifications" and "Duties" sections of this vacancy announcement for qualification requirements.

- A. I possess a bachelor's degree from a PA training program which is certified by the Accreditation Review Commission on Education of the Physician Assistant (ARC-PA).

- B. I am a graduate of a PA training program of at least 12 months duration which is certified by the ARC-PA and a bachelor's degree in a health care occupation or a health-related science.
- C. I am a graduate of a PA training program of at least 12 months duration which is certified by the ARC-PA and a period of progressively responsible health care experience such as an independent duty medical corpsman, licensed practical nurse, registered nurse, medical technologist, or medical technician. The duration of approved academic training and health care experience must total at least 5 years.
- D. None of the above.

5. The following statement pertains to your license. Physician Assistant must maintain a current, full, active and unrestricted license as a Physician Assistant in a State, Territory, or commonwealth of the U.S. or in the District of Columbia.
NOTE: Licensure as a Physician Assistant is not required for VA employment, however, it is recognized.

Please select the answer that best describes you.

- A. I am licensed as a Physician Assistant in a State, Territory, or Commonwealth or in the District of Columbia.
- B. I am not a licensed Physician Assistant.

6. I certify that, to the best of my knowledge and belief, all of the information included in this questionnaire is true, correct, and provided in good faith. I understand that if I make an intentional false statement, or commit deception or fraud in this application and its supporting materials, or in any document or interview associated with the examination process, I may be fined or imprisoned (18 U.S.C. 1001); my eligibilities may be cancelled; I may be denied an appointment; or I may be removed and debarred from Federal service (5 C.F.R. part 731). I understand that any information I give may be investigated and that responding "No" or providing no response to this item will result in my not being considered for this position.

- A. Yes, I understand the information provided above and certify that the information provided in this questionnaire is true, correct, and provided in good faith.
- B. No, I do not certify this information and do not wish to be considered for this position.

7. All applicants for Federal employment must be a U.S. Citizen.

Are you a Citizen of the United States?

- A. Yes
- B. No

8. In accordance with 38 U.S.C. 7402(d), no person shall service in direct patient care positions unless they are proficient in basic written and spoken English. You must be proficient in basic written and spoken English in order to perform the duties of this position.

Are you proficient in basic written and spoken English?

- A. Yes
- B. No

9. The following statements pertain to your license or certification. Nurse Practitioners must maintain a current, full, active and unrestricted license as a nurse practitioner in a State, Territory, or Commonwealth of the U.S. or in the District of Columbia.

Please select the answer that best describes you.

- A. I am licensed as a Nurse Practitioner by a State, Territory, or Commonwealth of the U.S. or in the District of Columbia.
- B. I am not a licensed Nurse Practitioner.

10. The following question pertains to your degree in professional nursing. Nurse Practitioners must possess a Master's degree from a program accredited by the National League for Nursing Accrediting Commission (NLNAC) or Commission on Collegiate Nursing Education (CCNE).

Select the ONE statement below that best describes your education to meet the basic requirements for this position. Refer to the "Qualifications" and "Duties" sections of this vacancy announcement for qualification requirements.

- A. As a Nurse Practitioner, I possess a Master's degree from a program accredited by the NLNAC or CCNE.
- B. I do not possess the listed education.

11. I certify that, to the best of my knowledge and belief, all of the information included in this questionnaire is true, correct, and provided in good faith. I understand that if I make an intentional false statement, or commit deception or fraud in this application and its supporting materials, or in any document or interview associated with the examination process, I may be fined or imprisoned (18 U.S.C. 1001); my eligibilities may be cancelled; I may be denied an appointment; or I may be removed and debarred from Federal Service (5 C.F.R. part 731). I understand that any information I give may be investigated and that

responding "No" or providing no response to this item will result in my not being considered for this position.

A. Yes, I understand the information provided above and certify that the information provided in this questionnaire is true, correct, and provided in good faith.

B. No, I do not certify this information and do not wish to be considered for this position.